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**I. APPLICANT INFORMATION**

Contact Name: \_\_\_\_\_ If, Business, name of Business: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

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**II. EVENT INFORMATION**

Name of Event: \_\_\_\_\_

Type of Event:

|         |            |  |
|---------|------------|--|
| Wedding | Graduation | Recreation (e.g., walk, run, athletic) |
| Family  | Business   | Community                              |

Brief Description (e.g., daughter's graduation, organizational retreat, etc.)

Please pick two potential dates for event:

|              |             |   |
|--------------|-------------|---|
| Event Date # | Start Time: | (include time to set up for the event)    |
|              | End Time:   | (include time for tear down and clean up) |
| Event Date # | Start Time: | (include time to set up for the event)    |
|              | End Time:   | (include time for tear down and clean up) |

Projected Attendance: \_\_\_\_\_ Will tickets be sold? Yes No  
If yes, ticket price(s): \_\_\_\_\_

Will your event utilize live or recorded music? Yes No  
If, yes, provide description of type of music and times and duration for live music.





**V. INDEMNIFICATION**

To the fullest extent permitted by Law, the Permittee shall indemnify and hold harmless the City of Council Bluffs, their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees arising out of or resulting from the rental of the River's Edge Pavilion, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease, death, or to injury to or destruction of tangible property, including the loss of use resulting therefore, and (2) is caused in whole or in part by any negligent act or omission of the Permittee, anyone directly or indirectly employed by the Permittee, or anyone for whose acts the Permittee may be liable.

This agreement confirms the terms and conditions to which the Permittee agrees to rent a portion of the River's Edge Pavilion. By signing below, the Permittee agrees to have read, understand and agree to the terms, information and details, as presented in the River's Edge Pavilion Rental Permit Information and the Rental Permit Application and agrees to conform to all requirements and obligations therein provided.

**VI. CANCELATION POLICY**

A scheduled event shall be canceled at the earliest possible date. All rental fees and deposit shall be forfeited if a rental cancellation occurs within seven days of the scheduled event. In the case of an unforeseen circumstance, the City reserves the right to reschedule or cancel a scheduled event. In such cases, all fees and deposits will be return to the applicant. Rentals fees and deposit of the rooftop deck are refundable, upon request, if event is canceled due to inclement weather.

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Permittee Printed Name:

Permittee Signature:

Date:

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City Approval:

Approval Date: