



Vice/Narcotics

OFFICE OF:
POLICE DEPARTMENT
(712) 328-4701

May 28, 2008

Dear Licensee:

This is to inform you that beginning immediately, you will be required to provide a copy of your Iowa criminal history, along with a criminal history from any other state where you have resided within the past five (5) years, to the Council Bluffs Police Department Vice/Narcotics Unit for review before your liquor license application will be processed by this office. This is necessary to comply with Iowa Code 123.3 section 26, d. A copy of this section is attached. Persons applying for a new liquor license will be required to submit the criminal history along with the other information currently required.

You will need to contact the Iowa Department of Criminal Investigation Office at (515)-725-6066 for details on how to obtain your criminal history. You may also go to the Iowa Department of Criminal Investigation website and do everything online.

You may either mail the criminal history to the Council Bluffs Police Department, Vice/Narcotics Unit, 227 South 6th Street, Council Bluffs, Iowa 51503; or take it directly to the Police Department and drop it off at Central Police Records. Please submit this information in a sealed envelope, as it should not be viewable to anyone but the Vice/Narcotics Unit.

If you have any questions, please contact me at my office at 328-4712.

Sincerely,

A handwritten signature in black ink that reads "Lt. Scott Milner".

Lieutenant Scott Milner
Council Bluffs Police Dept.
Vice/Narcotics Unit

SAM/lh



CONFIDENTIAL

NOT FOR PUBLIC RELEASE

**Addendum to Application for New/Renewal
Beer or Wine Permit or Liquor License**

**THE PERSON MAKING THIS APPLICATION HEREBY AGREES
TO FURNISH THE FOLLOWING INFORMATION
BEFORE THE LICENSE OR PERMIT WILL BE GRANTED**

1. Business Name _____
2. Business Address _____ Phone _____
3. Owner's Name _____ Birth Date _____
4. Owner's Address _____ Phone _____
5. Manager's Name _____ Birth Date _____
6. Manager's Address _____ Phone _____
7. Building Owner _____ Phone _____
8. If the applicant is a corporation/partnership, list others involved. If more space is needed, attach additional sheet.
 - a. Name _____ Title _____
Address _____ Birth Date _____
 - b. Name _____ Title _____
Address _____ Birth Date _____

(over)

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9. Have you ever applied for a beer or wine permit or liquor license other than this application? _____

If yes, provide the following information:

- a. Owner's name as it appears on the license: _____
- b. Name of the business: _____
- c. Location of the business _____

10. Applicant's places of employment for the past 10 years:

11. Applicant's residences for the past 10 years:

12. Have you or any member of your corporation (if applicable) ever been arrested or convicted of a felony? _____ If yes, date (s) of arrest: _____

13. Have you or any member of your corporation (if applicable) ever been arrested or convicted of any liquor, gambling or morals charges? _____ If yes, date(s) of arrest: _____

14. Have you/will you be applying for a gambling license? _____

15. Attach a list of names, aliases, addresses, and phone numbers of all current individuals employed by you. NOTE: We reserve the right to ask for an updated employee list at any time.

16. Copy of owner/owners Iowa criminal history, along with a criminal history from any other state where owner/owners have resided within the past five (5) years.

The undersigned fully understands that any falsification made herein will constitute grounds for denial or revocation of this permit or license.

_____ Date _____ Signature Required

Recommendation of Investigating Officer _____

26. *"Person of good moral character"* means any person who meets all of the following requirements:

a. The person has such financial standing and good reputation as will satisfy the administrator that the person will comply with this chapter and all laws, ordinances, and regulations applicable to the person's operations under this chapter. However, the administrator shall not require the person to post a bond to meet the requirements of this paragraph.

b. The person is not prohibited by section 123.40 from obtaining a liquor control license or a wine or beer permit.

c. Notwithstanding paragraph "e", the applicant is a citizen of the United States and a resident of this state, or licensed to do business in this state in the case of a corporation. Notwithstanding paragraph "e", in the case of a partnership, only one general partner need be a resident of this state.

d. The person has not been convicted of a felony. However, if the person's conviction of a felony occurred more than five years before the date of the application for a license or permit, and if the person's rights of citizenship have been restored by the governor, the administrator may determine that the person is of good moral character notwithstanding such conviction.

e. The requirements of this subsection apply to the following:

(1) Each of the officers, directors, and partners of such person.

(2) A person who directly or indirectly owns or controls ten percent or more of any class of stock of such person.

(3) A person who directly or indirectly has an interest of ten percent or more in the ownership or profits of such person.