



## NOTICE TO BIDDERS

City of Council Bluffs  
Department of Community Development  
209 Pearl Street  
Council Bluffs, Iowa 51503

Project: 3420 2<sup>nd</sup> Avenue Demolition and Restoration Project  
City of Council Bluffs, Iowa

Sealed bids will be received at 209 Pearl Street office of the City Clerk until 10:00 o'clock a.m. on August 28, 2019 for all work set forth in the plans, specifications, and proposals for the above mentioned project. Bids will be opened and publicly read immediately following the filing deadline in the City Clerk's office of City Hall.

Major items of work for this project include demolition, clearing, grading, removal of structures and improvements, restoration and seeding of the property located at 3420 2<sup>nd</sup> Avenue in accordance with the construction plans.

Bidding documents, including construction drawings, are placed in the Office of the City Clerk for examination. Copies of the Bid Documents may be viewed, downloaded and/or obtained from Council Bluffs Community Development Office, <http://www.councilbluffs-ia.gov/index.aspx?NID=822>, 403 Willow Ave, Council Bluffs, IA 51503, 712-328-4629. Interested bidders should contact Council Bluffs Community Development to request plans or to check on availability.

Contractor is responsible for obtaining all required City permits, including a demolition permit, and utility disconnects. A copy of the asbestos abatement notice is required from the licensed asbestos abatement contractor in order to obtain a demolition permit from the City. The contractor shall pay all fees associated with the demolition permit and utility service disconnections, if applicable.

Contractor shall supply the City's Public Works Department (Tim Stueve) with coordinates of the location of any capped or plugged City infrastructure (i.e. sanitary sewer service, etc.)

Contractor shall inform the local Iowa Department of Transportation (IDOT) office of the project and obtain any permits that may be deemed necessary.

In accordance with Municipal Code Chapter 13.07, the prime contractor shall be a licensed General Building or Demolition contractor with the City of Council Bluffs, Iowa in order to be awarded this contract. These licenses are obtained by proof of passing the approved exam and

payment of appropriate fees.

Each bidder's proposal shall be submitted on the Bidder's Proposal form included in this packet and must include a list of at least three (3) projects completed in the last five (5) years. These projects shall be similar in contract amount and scope of work to the proposed project. Bidders shall also submit with their bid the phone numbers and the names of contact persons for each of the similar projects listed. Must manually sign the Proposal for the bid to be considered complete and valid.

The successful bidder will be required to furnish satisfactory performance and payment bonds in the amount of one ten percent (10%) of the total bid price, a certificate of insurance and a certificate of equal employment opportunity and comply with minimum wage provisions as established by the U.S. Department of Labor.

Each proposal shall be accompanied by a certified check, bid bond by a surety company registered to do business in the State of Iowa, or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States in the amount of ten percent (10%) of the total bid price and made payable to the City of Council Bluffs.

The bidder shall agree to the Policy Statement and Non-Discrimination in Employment Clause and must manually sign the Title VI & EEO Certificate of Compliance, after printing, for the bid to be considered complete and valid.

Payment terms will be 21 days from project completion and acceptance of work by the Community Development Department.

No bidder may withdraw their proposal within 60 days after the bid opening.

The City reserves the right to reject or accept any or all bids and waive any irregularities in the interest of the City.

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Please contact Courtney Harter, Community Development Project Coordinator at [charter@councilbluffs-ia.gov](mailto:charter@councilbluffs-ia.gov) or by phone at 712-256-6945 with any questions.