

B. Project Information: See Subdivision - Title 14 of the Municipal Code for specific requirements

1. Subdivision Name: _____
2. Address or location of proposed subdivision: _____
3. Legal Description: (attach survey if necessary) _____

4. Land Area: _____ (acres)
5. Zoning: Current: _____ Proposed: _____
6. Land Use: Current: _____ Proposed: _____
7. Attach Letter of Intent describing specifically the improvements proposed to serve the subdivision and any variances being sought and the related hardship.
8. Legal Description of Property and Survey on platting document.
9. 10 signed and sealed copies, one reduced copy no larger than 8½” X 11” or 8½” X 14” and a pdf file.
10. After City Council action and incorporation of all changes to final plat documents, return a minimum of 4 mylars, 4 bond copies and 1 reduced copy to the Community Development Department. All copies shall be signed by the owner(s) signed and sealed by the surveyor.
11. Attach site plan and/or other documents that illustrate this request.
12. Include nonrefundable filing fee with check made payable to Council Bluffs Treasurer.
 - a. Preliminary Plan: \$500 + \$5.00 per lot
 - b. Variance with Preliminary Plan: \$250 per variance
 - c. Final Plat – Major Subdivision: \$300
 - d. Final Plat – Minor Subdivision/Replat: \$300 + \$5.00 per lot

For Office Use Only

Case Number: _____

Planning Commission: _____

Published: _____

Action: _____

Date Complete Application Received: _____

City Council: _____

Public Hearing Final Plat: _____

Action: _____

Associated Case Numbers: _____

Check Number/Amount: _____

Other Comment(s): _____
