



## **Event Recycling Toolkit**

**(712) 328-4985**

**[www.cbrecycles.com](http://www.cbrecycles.com)**

Thank you for providing and encouraging beverage container recycling at your special event. Please take the time to look over the following guidelines to maximize the effectiveness of your Event Recycling Toolkit.

### **What is in the toolkit?**

In order to make recycling at your event a success, the toolkit contains your reserved number of Clear Stream recycling frames, bags and instructions.

### **How do I reserve a toolkit?**

The event must take place in Pottawattamie County.

In addition, there are two things required prior to granting use of the equipment:

1. A completed and approved application form.
2. A refundable deposit of a \$100 for checking out 10 containers or less is due 5 days prior to the event; for more than 10 containers a deposit of \$10 per container checked out is necessary.

### **How do I use the toolkit?**

The best way to encourage people to recycle their beverage containers is to put the recycling bins next to the trashcan. Use signs, volunteers and other educational materials to draw attention to the recycling bins so more ends up in the bags than in the trash. Have someone available to check the bins and direct the crowd to keep the recyclables clean and not contaminated with trash and other materials. Also, have someone available to change out the Clear Stream bags when they are  $\frac{3}{4}$  full.

After your event, make sure the frames are clean and in good repair. Return them along with the signs and any unused Clear Stream bags for a full refund of your deposit.

### **What can I put in the recycling container?**

- The Clear Stream recycling containers should be used for recycling beverage containers (aluminum cans, glass and plastic **bottles**) only.
- The plastic bottle should be numbered #1 - #5 on the bottom.
- **Styrofoam cups, plastic cups and food containers are NOT recyclable and should not go into the Clear Stream containers. Please EMPTY the contents of all beverage containers before placing into the Clear Stream bags.**

### **What do I do with the recyclables?**

You can redeem the containers for money at inside one of the area grocery stores. Or you can sort them and dispose of them loose (not in bags) at the drop-off bins at one of the following locations:

- Recycling Center, 4441 Gifford Rd. (Check in at the scale house to see where to take your recyclables.)
- Fareway Drop-Off, 310 McKenzie Ave.
- Hy-Vee Drop-Off, 1745 Madison Ave.
- Hy-Vee Drop-Off, 2323 W. Broadway St.
- IWCC, 2700 College Rd.
- Family Fare Drop-Off, 1801 Valley View Dr.
- Super Saver Drop-Off, 1141 N. Broadway St.
- Wal-Mart Drop-Off, 3200 Manawa Centre Dr.

**Just look for the blue bins outside the stores!**

