

**HISTORIC PRESERVATION COMMISSION
MINUTES
FEBRUARY 7, 2018**

1. **CALL TO ORDER** – Cain called the meeting to order at 4:00 p.m.
2. **ROLL CALL**
Members Present: Cain, Dowell, R. Johnson, Madsen and Petersen.
Absent: M. Johnson and Roth
Staff: Brown, Gibbons and Wade
3. **ADOPTION OF AGENDA**
Motion made by R. Johnson, second by Petersen to adopt the agenda as written. Motion carried by unanimous voice vote.
4. **APPROVAL OF MINUTES – DECEMBER 6, 2017 MEETING**
Motion by Petersen, second by R. Johnson to approve the minutes as written. Motion carried by unanimous voice vote.
5. **PUBLIC HEARING** - *(Refer to the taped recording of these proceedings for the official verbatim minutes).*
 - A. CASE #HP-18-001: Public hearing for the review and comment of the National Register of Historic Places Nomination for 301 South 8th Street, known as the Shepard and Emma Farnsworth House, as requested and required by the State Historical Society of Iowa.

The following member of the public spoke in favor of the request:

Wayne Andersen, 301 South 8th Street, Council Bluffs, Iowa spoke on behalf of the request. Andersen stated he owns the subject Shepard and Emma Farnsworth House and sought to list it on the National Register of Historic Places in order to preserve the building's unique architectural history. Andersen then discussed the builder/architect as well as the architectural design of the subject Shepard and Emma Farnsworth House with the Commission.

No one from the public spoke in opposition of the request.

Brown explained to the Historic Preservation Commission (HPC) the Certified Local Government (CLG) review procedures for the nominations to the National Register of Historic Places. Brown then clarified the subject property is not being considered for designation as a local landmark but for placement on the National Register of Historic Places. Brown then stated the HPC must make a motion to agree or disagree with the nomination's findings of eligibility and that the Chair of the HPC and Mayor of Council Bluffs must sign the nomination paperwork so that it can be returned to the State Historic Preservation Office (SHPO).

Motion made by Madsen, second by R. Johnson to approve the National Register of Historic Places Nomination for 301 South 8th Street (a.k.a. Shepard and Emma Farnsworth House) and to submit the nomination to the State Historic Preservation Office for further consideration.

VOTE: AYE – Cain, Dowell, R. Johnson, Madsen and Petersen. NAY – None. ABSTAIN – None. ABSENT – M. Johnson and Roth. Motion carried.

6. OTHER BUSINESS

- A. 2017 Annual CLG Report - Brown presented the 2017 Certified Local Government (CLG) Annual Report to the Commission. Brown asked the Commission if they had any comments or questions about the information stated in the report.

The HPC had no comments or revisions for the report.

Brown then stated the report will be finalized and sent to the Mayor's Office for signature approval and onto the State Historic Preservation Office (SHPO).

- B. Election of Officers - Cain asked the Commission for a slate of nominations for the positions of Chairperson and Vice-Chairperson for the HPC.

Cain volunteered to serve as Chairperson and R. Johnson volunteered to serve as Vice Chairperson.

Motion by Madsen, second by Dowell to accept the nominations of Cain as Chairperson and R. Johnson as Vice Chairperson. Motion carried by unanimous voice vote.

- C. Other Items of Interest – Brown stated that Commissioners M. Johnson and Roth requested they not be re-appointed to the HPC. Brown then stated the Mayor's Office is working to fill both vacancies.

7. ADJOURNMENT – Cain adjourned the meeting at 4:24 P.M.